



**Brunei Department of Civil Aviation**

**Negara Brunei Darussalam**

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## **Brunei Aviation Requirements**

# **BAR 6 Part ARO Authority Requirements for Operation of Aircraft**

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## Amendment

| Amendment Number | Date of Issue                 | Remarks          |
|------------------|-------------------------------|------------------|
| V01              | 1 <sup>st</sup> February 2017 | Initial Issue    |
| V02              | 1 <sup>st</sup> February 2018 | First Amendment  |
| V03              | 1 <sup>st</sup> May 2018      | Second Amendment |
| V04              | 1 <sup>st</sup> May 2019      | Third Amendment  |
| V05              | 1 <sup>st</sup> December 2019 | Fourth Amendment |
| V06              | 1 <sup>st</sup> December 2022 | Fifth Amendment  |
| V07              | 1 <sup>st</sup> November 2025 | Sixth Amendment  |
|                  |                               |                  |

## Control of this Document

### DC.1 Introduction

- DC.1.1 Pursuant to Civil Aviation Act and the Civil Aviation Regulations and their subsequent amendments, the following requirements are hereby established for compliance by all persons concerned, the Director of Civil Aviation is empowered to adopt and amend Brunei Aviation Requirements. In accordance herewith, the following requirement is hereby established for compliance by all persons concerned. This requirement shall be known as BAR 6 Part ARO Authority Requirements for Operation of Aircraft and any reference to this title shall mean referring to the requirements to be met for civil aviation in Brunei Darussalam.

### DC.2 Authority for this Requirement

- DC.2.1 This BAR 6 Part ARO Authority Requirements for Operation of Aircraft is issued on the authority of the Director of Civil Aviation.

### DC.3 Applicability

- DC.3.1 This BAR 6 Part ARO Authority Requirements for Operation of Aircraft is applicable to the aviation industry of Brunei Darussalam.

### DC.4 Scope

- DC.4.1 BAR 6 Operation of Aircraft contains the operation of aircraft requirements of Brunei Darussalam, and shows compliance with ICAO Annex 6. The requirements in BAR 6 are separated into the following parts with cross references between parts where applicable.

Part Air Operations Cover Requirement

**Part ARO Authority Requirements for Air Operations**

Part ORO Organisation Requirements for Air Operations

Part DEF Definitions

Part CAT Commercial Air Transport

Part SPA Specific Approvals

Part SPO Special Operations

Part NCC Non Commercial with Complex Motor-Powered Aircraft

Part NCO Non Commercial other than Complex Motor-Powered Aircraft

### DC.5 Definitions

- DC.5.1 Terms not defined shall have the meaning given to them in the relevant legal instruments or international legal instruments in which they appear, especially as they appear in the Convention and its Annexes.

## Part ARO – Authority Requirements for Air Operations

### ARO.GEN.005 Scope

This Part establishes requirements for the administration and management system to be fulfilled by the Brunei DCA for the implementation and enforcement of these Requirements regarding civil aviation air operations.

## Subpart GEN - General Requirements

### *Section I - General*

#### **ARO.GEN.115 Oversight documentation**

The Brunei DCA shall provide all legislative acts, standards, rules, technical publications and related documents to relevant personnel in order to allow them to perform their tasks and to discharge their responsibilities.

#### **ARO.GEN.120 Means of compliance**

- (a) The Brunei DCA shall develop acceptable means of compliance (AMC) that may be used to establish compliance with the Civil Aviation Regulations.
- (b) Alternative means of compliance may be used to establish compliance with the requirements and its delegated and implementing acts
- (c) The Brunei DCA shall establish a system to consistently evaluate whether the alternative means of compliance used by itself or by organisations and persons under its oversight comply with the requirements and its delegated and implementing acts. That system shall include procedures to limit, revoke or amend approved alternative means of compliance, if it has been demonstrated by the Brunei DCA that those alternative means of compliance do not comply with the requirements and delegated and implementing acts adopted on its basis.
- (d) The Brunei DCA shall evaluate all alternative means of compliance proposed by an organisation in accordance
  - (1) with ORO.GEN.120 (b)
  - (2) for balloons with point BOP.ADD.010 of Part BOP

by analysing the documentation provided and, if considered necessary, conducting an inspection of the organisation.

When the Brunei DCA finds that the alternative means of compliance are in accordance with the Requirements, it shall without undue delay:

- (1) notify the applicant that the alternative means of compliance may be implemented and, if applicable, amend the approval, specialised operation authorisation or certificate of the applicant; accordingly, and
  - (2) if applicable, inform other States about alternative means of compliance that were accepted as applicable.
- (e) When the Brunei DCA itself uses alternative means of compliance to achieve compliance with the Requirements it shall make them available to all organisations and persons under its oversight.

#### **ARO.GEN.125 Information to the Brunei DCA**

Not applicable

#### **ARO.GEN.135 Immediate reaction to a safety problem**

- (a) The Brunei DCA shall implement a system to appropriately collect, analyse and disseminate safety information.
- (b) The Brunei DCA shall implement a system to appropriately analyse any relevant safety information received and without undue delay publish any information, including recommendations or corrective actions to be taken, necessary for them to react in a timely manner to a safety problem involving products, parts, appliances, persons or organisations subject to the Requirements.
- (c) Upon receiving the information referred to in (a) and (b), the Brunei DCA shall take adequate measures to address the safety problem.
- (d) Measures taken under (c) shall immediately be notified to all persons or organisations which need to comply with them under the Requirements and, when combined action is required, the other States concerned.

## ***Section II – Management***

### **ARO.GEN.200 Management system**

- (a) The Brunei DCA shall establish and maintain a management system, including as a minimum:
  - (1) documented policies and procedures to describe its organisation, means and methods to achieve compliance with the Requirements. The procedures shall be kept up to date and serve as the basic working documents within the Brunei DCA for all related tasks;
  - (2) a sufficient number of personnel to perform its tasks and discharge its responsibilities. Such personnel shall be qualified to perform their allocated tasks and have the necessary knowledge, experience, initial and recurrent training to ensure continuing competence. A system shall be in place to plan the availability of personnel, in order to ensure the proper completion of all tasks;
  - (3) adequate facilities and office accommodation to perform the allocated tasks;
  - (4) a function to monitor compliance of the management system with the relevant requirements and adequacy of the procedures including the establishment of an internal audit process and a safety risk management process. Compliance monitoring shall include a feedback system of audit findings to the senior management of the Brunei DCA to ensure implementation of corrective actions as necessary; and
  - (5) a person or group of persons, ultimately responsible to the senior management of the Brunei DCA for the compliance monitoring function.
- (b) The Brunei DCA shall, for each field of activity, including management system, appoint one or more persons with the overall responsibility for the management of the relevant task(s).
- (c) The Brunei DCA shall establish procedures for participation in a mutual exchange of all necessary information and assistance with other states competent authorities concerned including on all findings raised and follow-up actions taken as a result of oversight of persons and organisations exercising activities in the territory of Brunei Darussalam, but certified or authorised by or making declarations to another State.

### **ARO.GEN.205 Allocation of tasks to qualified entities**

- (a) Tasks related to the initial certification or continuing oversight of persons or organisations subject to the Requirements shall be allocated by Brunei Darussalam only to qualified entities. When allocating tasks, the Brunei DCA shall ensure that it has:
  - (1) put a system in place to initially and continuously assess that the qualified entity complies with Part Air Operations Cover Regulation Essential Requirements.  
This system and the results of the assessments shall be documented.
  - (2) established a documented agreement with the qualified entity, approved by both parties at the appropriate management level, which clearly defines:
    - (i) the tasks to be performed;
    - (ii) the declarations, reports and records to be provided;
    - (iii) the technical conditions to be met in performing such tasks;
    - (iv) the related liability coverage; and
    - (v) the protection given to information acquired in carrying out such tasks.
- (b) The Brunei DCA shall ensure that the internal audit process and safety risk management process required by ARO.GEN.200(a)(4) covers all certification or continuing oversight tasks performed on its behalf.

### **ARO.GEN.210 Changes in the management system**

- (a) The Brunei DCA shall have a system in place to identify changes that affect its capability to perform its tasks and discharge its responsibilities as defined in the Requirements. This system shall enable it to take action as appropriate to ensure that its management system remains adequate and effective.
- (b) The Brunei DCA shall update its management system to reflect any change to the Requirements in a timely manner, so as to ensure effective implementation.

## ARO.GEN.220 Record-keeping

- (a) The Brunei DCA shall establish a system of record-keeping providing for adequate storage, accessibility and reliable traceability of:
  - (1) the management system's documented policies and procedures;
  - (2) training, qualification and authorisation of its personnel;
  - (3) the allocation of tasks, covering the elements required by ARO.GEN.205 as well as the details of tasks allocated;
  - (4) certification processes and continuing oversight of certified organisations;
  - (4a) the process of authorisation of a high risk commercial specialised operation and continuing oversight of an authorisation holder;
  - (5) declaration processes and continuing oversight of declared organisations;
  - (6) details of training courses provided by certified organisations, and if applicable, records relating to FSTDs used for such training;
  - (7) oversight of persons and organisations exercising activities within the territory of Brunei Darussalam, but overseen or certified by another State, as agreed between these states;
  - (8) oversight of operations of other-than complex motor-powered aircraft by non-commercial operators;
  - (9) the evaluation and as applicable, notification to other States of alternative means of compliance proposed by organisations subject to certification and the assessment of alternative means of compliance used by the Brunei DCA itself;
  - (10) findings, corrective actions and date of action closure;
  - (11) enforcement measures taken;
  - (12) safety information and follow-up measures; and
  - (13) the use of flexibility provisions in accordance with Civil Aviation Regulation.
- (b) The Brunei DCA shall maintain a list of all organisation certificates and specialised operations authorisations it issued as well as declarations received.
- (c) All records shall be kept for the minimum period specified in this Requirement. In the absence of such indication, records shall be kept for a minimum period of five years subject to applicable data protection law.

### Section III - Oversight, certification and enforcement

#### ARO.GEN.300 Oversight

- (a) The Brunei DCA shall verify:
  - (1) compliance with the requirements applicable to organisations or type of operations prior to the issue of a certificate, approval or authorisation, as applicable;
  - (2) continued compliance with the applicable requirements of organisations it has certified, specialised operations it has authorised and organisations from which it received a declaration;
  - (3) continued compliance with the applicable requirements of non-commercial operators of other-than-complex motor-powered aircraft and;
  - (4) implementation of appropriate safety measures mandated by the Brunei DCA as defined in ARO.GEN.135(c) and (d).
- (b) This verification shall:
  - (1) be supported by documentation specifically intended to provide personnel responsible for safety oversight with guidance to perform their functions;
  - (2) provide the persons and organisations concerned with the results of safety oversight activity;
  - (3) be based on audits and inspections, including ramp and unannounced inspections; and
  - (4) provide the Brunei DCA with the evidence needed in case further action is required, including the measures foreseen by ARO.GEN.350 and ARO.GEN.355.
- (c) The scope of oversight defined in (a) and (b) shall take into account the results of past oversight activities and the safety priorities.
- (d) Without prejudice to the competences of Brunei Darussalam and to its obligations as set out in ARO.RAMP, the scope of the oversight of activities performed in the territory of Brunei Darussalam by persons or organisations established or residing in another State shall be determined on the basis of the safety priorities, as well as of past oversight activities.
- (e) Where the activity of a person or organisation involves more than one State, the State responsible for the oversight under (a) may agree to have oversight tasks performed by the Brunei DCA where the activity takes place in Brunei Darussalam. Any person or organisation subject to such agreement shall be informed of its existence and of its scope.
- (f) The Brunei DCA shall collect and process any information deemed useful for oversight, including for ramp and unannounced inspections.

#### ARO.GEN.305 Oversight programme

- (a) The Brunei DCA shall establish and maintain an oversight programme covering the oversight activities required by ARO.GEN.300 and by ARO.RAMP.
- (b) For organisations certified by the Brunei DCA, the oversight programme shall be developed taking into account the specific nature of the organisation, the complexity of its activities, the results of past certification and/or oversight activities required by ARO.GEN and ARO.RAMP and shall be based on the assessment of associated risks. It shall include within each oversight planning cycle:
  - (1) audits and inspections, including ramp and unannounced inspections as appropriate; and
  - (2) meetings convened between the accountable manager and the Brunei DCA to ensure both remain informed of significant issues.
- (c) For organisations certified by the Brunei DCA an oversight planning cycle not exceeding 24 months shall be applied.

The oversight planning cycle may be reduced if there is evidence that the safety performance of the organisation has decreased.

The oversight planning cycle may be extended to a maximum of 36 months if the Brunei DCA has established that, during the previous 24 months:

- (1) the organisation has demonstrated an effective identification of aviation safety hazards and management of associated risks;
- (2) the organisation has continuously demonstrated under ORO.GEN.130 that it has full control over all changes;
- (3) no level 1 findings have been issued; and
- (4) all corrective actions have been implemented within the time period accepted or extended by the Brunei DCA as defined in ARO.GEN.350(d)(2).

The oversight planning cycle may be further extended to a maximum of 48 months if, in addition to the above, the organisation has established, and the Brunei DCA has approved, an effective continuous reporting system to the Brunei DCA on the safety performance and regulatory compliance of the organisation itself.

- (d) For organisations declaring their activity to the Brunei DCA, the oversight programme shall be developed taking into account the specific nature of the organisation, the complexity of its activities and the data of past oversight activities and the assessment of risks associated with the type of activity carried out. It shall include audits and inspections, including ramp and unannounced inspections, as appropriate
- (d1) For organisations holding a specialised operations authorisation, the oversight programme shall be established in accordance with (d) and shall also take into account the past and current authorisation process and the validity period of the authorisation.
- (e) For persons holding a licence, certificate, rating, or attestation issued by the Brunei DCA the oversight programme shall include inspections, including unannounced inspections, as appropriate.
- (f) The oversight programme shall include records of the dates when audits, inspections and meetings are due and when such audits, inspections and meetings have been carried out.

#### **ARO.GEN.310 Initial certification procedure — organisations**

- (a) Upon receiving an application for the initial issue of a certificate for an organisation, the Brunei DCA shall verify the organisation's compliance with the applicable requirements. This verification may take into account the statement referred to in ORO.AOC.100(b).
- (b) When satisfied that the organisation is in compliance with the applicable requirements, the Brunei DCA shall issue the certificate(s), as established in Appendices I and II. The certificate(s) shall be issued for an unlimited duration. The privileges and scope of the activities that the organisation is approved to conduct shall be specified in the terms of approval attached to the certificate(s).
- (c) To enable an organisation to implement changes without prior Brunei DCA approval in accordance with ORO.GEN.130, the Brunei DCA shall approve the procedure submitted by the organisation defining the scope of such changes and describing how such changes will be managed and notified.

#### **ARO.GEN.330 Changes — organisations**

- (a) Upon receiving an application for a change that requires prior approval, the Brunei DCA shall verify the organisation's compliance with the applicable requirements before issuing the approval.

The Brunei DCA shall prescribe the conditions under which the organisation may operate during the change, unless the Brunei DCA determines that the organisation's certificate needs to be suspended.

When satisfied that the organisation is in compliance with the applicable requirements, the Brunei DCA shall approve the change.

- (b) Without prejudice to any additional enforcement measures, when the organisation implements changes requiring prior approval without having received Brunei DCA approval as defined in (a), the Brunei DCA shall suspend, limit or revoke the organisation's certificate.
- (c) For changes not requiring prior approval, the Brunei DCA shall assess the information provided in the notification sent by the organisation in accordance with ORO.GEN.130 to verify compliance with the applicable requirements. In case of any non-compliance, the Brunei DCA shall:
  - (1) notify the organisation about the non-compliance and request further changes;

- (2) in case of level 1 or level 2 findings, act in accordance with ARO.GEN.350.

#### **ARO.GEN.345 Declaration — organisations**

- (a) Upon receiving a declaration from an organisation carrying out or intending to carry out activities for which a declaration is required, the Brunei DCA shall verify that the declaration contains all the information required:

- (1) pursuant to ORO.DEC.100 of (Part-ORO);
- (2) for balloon operators pursuant to BOP.ADD.100 of Part-BOP; or
- (3) for sailplane operators pursuant to SAO.DEC.100 Part-SAO.

After having verified the required information, the Brunei DCA shall acknowledge receipt of the declaration to the organisation.

- (b) If the declaration does not contain the required information, or contains information that indicates non-compliance with applicable requirements, the Brunei DCA shall notify the organisation about the non-compliance and request further information. If deemed necessary the Brunei DCA shall carry out an inspection of the organisation. If the non-compliance is confirmed, the Brunei DCA shall take action as defined in ARO.GEN.350.

#### **ARO.GEN.350 Findings and corrective actions — organisations**

- (a) The Brunei DCA shall have a system to analyse findings for their safety significance.
- (b) A level 1 finding shall be issued by the Brunei DCA when any significant non-compliance is detected with the applicable requirements, with the organisation's procedures and manuals or with the terms of an approval, certificate, specialised operation authorisation or with the content of a declaration which lowers safety or seriously hazards flight safety.

The level 1 findings shall include:

- (1) failure to give the Brunei DCA access to the organisation's facilities as defined in ORO.GEN.140 and for balloon operators in accordance with points Part-BOP.ADD.035 during normal operating hours and after two written requests;
  - (2) obtaining or maintaining the validity of the organisation certificate or specialised operations authorisation by falsification of submitted documentary evidence;
  - (3) evidence of malpractice or fraudulent use of the organisation certificate or specialised operations authorisation; and
  - (4) the lack of an accountable manager.
- (c) A level 2 finding shall be issued by the Brunei DCA when any non-compliance is detected with the applicable requirements, with the organisation's procedures and manuals or with the terms of an approval, certificate, specialised operation authorisation or with the content of a declaration which could lower safety or hazard flight safety.
- (d) When a finding is detected during oversight or by any other means, the Brunei DCA shall, without prejudice to any additional action required by the Requirements, communicate the finding to the organisation in writing and request corrective action to address the non-compliance(s) identified. Where relevant, the Brunei DCA shall inform the State in which the aircraft is registered.
- (1) In the case of level 1 findings the Brunei DCA shall take immediate and appropriate action to prohibit or limit activities, and if appropriate, it shall take action to revoke the certificate or specific approval or to limit or suspend it in whole or in part, depending upon the extent of the level 1 finding, until successful corrective action has been taken by the organisation.
  - (2) In the case of level 2 findings, the Brunei DCA shall:
    - (i) grant the organisation a corrective action implementation period appropriate to the nature of the finding that in any case initially shall not be more than three months. At the end of this period, and subject to the nature of the finding, the Brunei DCA may extend the three-month period subject to a satisfactory corrective action plan agreed by the Brunei DCA; and

- (ii) assess the corrective action and implementation plan proposed by the organisation and, if the assessment concludes that they are sufficient to address the non-compliance(s), accept these.
- (3) Where an organisation fails to submit an acceptable corrective action plan, or to perform the corrective action within the time period accepted or extended by the Brunei DCA, the finding shall be raised to a level 1 finding and action taken as laid down in (d)(1).
- (4) The Brunei DCA shall record all findings it has raised or that have been communicated to it in accordance with point (e) and, where applicable, the enforcement measures it has applied, as well as all corrective actions and the date of action closure for findings.
- (e) Without prejudice to any additional enforcement measures, when the Brunei DCA acting under the provisions of ARO.GEN.300 (d) identifies any non-compliance with the applicable requirements by an organisation certified by or authorised by or declaring its activity to the Brunei DCA or competent authority of another State, it shall inform that competent authority and provide an indication of the level of finding.

#### **ARO.GEN.355 Findings and enforcement measures — persons**

- (a) If, during oversight or by any other means, evidence is found by the Brunei DCA that shows a non-compliance with the applicable requirements by a person holding a licence, certificate, rating or attestation issued in accordance with the Requirements, the Brunei DCA shall act in accordance with ARA.GEN.355(a) to (d) of Part-ARA.
- (b) If, during oversight or by any other means, evidence is found showing a non-compliance with the applicable requirements by a person subject to the requirements laid down in the Requirements and not holding a licence, certificate, rating or attestation issued in accordance with that Requirement, the Brunei DCA shall take any enforcement measures necessary to prevent the continuation of that non-compliance.

#### **ARO.GEN.360 Findings and enforcement measures – all operators**

If, during oversight or by any other means, evidence is found showing a non-compliance with the applicable requirements by an operator subject to the requirements laid down in the Requirements, the Brunei DCA shall take any enforcement measures necessary to prevent the continuation of that non-compliance.

## Subpart OPS Air Operations

### *Section I Certification of commercial air transport (CAT) operators and innovative air mobility (IAM) operators*

#### **ARO.OPS.100 Issue of the air operator certificate**

- (a) The Brunei DCA shall issue the air operator certificate (AOC) when satisfied that the operator has demonstrated compliance with the elements required in ORO.AOC.100.
- (b) The certificate shall include the associated operations specifications.
- (c) The Brunei DCA may determine specific operational limitations. Such limitations shall be documented in the operations specifications.

#### **ARO.OPS.105 Code-share arrangements**

In considering the safety of a code-share agreement involving an operator from a state other than Brunei Darussalam, the Brunei DCA shall:

- (a) satisfy itself, following the verification by the operator as set out in ORO.AOC.115, that the operator complies with the applicable ICAO standards;
- (b) liaise with the competent authority of the State of the operator as necessary.

#### **ARO.OPS.110 Lease agreements for aeroplanes and helicopters**

- (a) The Brunei DCA shall approve a lease agreement when satisfied that the operator certified in accordance with Part-ORO complies with:
  - (1) ORO.AOC.110(d), for dry leased-in third country aircraft;
  - (2) ORO.AOC.110(c), for wet lease-in of an aircraft from a third country operator;
  - (3) ORO.AOC.110(e), for dry lease-out of an aircraft to any operator, except for the cases specified in point ORO.GEN.310 of Annex III;
  - (4) relevant requirements of continuing airworthiness and air operations, for dry lease-in of an aircraft registered outside Brunei Darussalam and wet lease-in of an aircraft from a state other than Brunei Darussalam.
- (b) The approval of a wet lease-in agreement shall be suspended or revoked whenever:
  - (1) the AOC of the lessor or lessee is suspended or revoked;
  - (2) the lessor is subject to an operating ban.
  - (3) the authorisation issued has been suspended, revoked or surrendered.
- (c) The approval of a dry lease-in agreement shall be suspended or revoked whenever
  - (1) the certificate of airworthiness of the aircraft is suspended or revoked.
  - (2) the aircraft is included in the list of operators subject to operational restrictions or it is registered in a State of which all operators under its oversight are subject to an operating ban.
- (d) When asked for the prior approval of a dry-lease out agreement in accordance with ORO.AOC.110(e), the Brunei DCA shall ensure:
  - (1) proper coordination with the competent authority responsible for the continuing oversight of the aircraft, or for the operation of the aircraft, if it is not the same authority;
  - (2) that the aircraft is timely removed from the operator's AOC except for the cases specified in point ORO.GEN.310 in Part ORO.
- (e) When asked for prior approval of a dry lease-in agreement in accordance with point ORO.AOC.110(d), the Brunei DCA shall ensure proper coordination with the State of Registry of the aircraft as necessary to exercise the oversight responsibilities of the aircraft.

## ***Section Ia - Authorisation of high risk commercial specialised operations***

### **ARO.OPS.150 Authorisation of high risk commercial specialised operations**

- (a) Upon receiving an application for the issue of a high-risk commercial specialised operations authorisation, the competent authority of the operator shall review the operator's risk assessment documentation and standard operating procedures (SOP), related to one or more planned operations and developed in accordance with the relevant requirements of Part-SPO.
- (b) When satisfied with the risk assessment and SOP, the competent authority of the operator shall issue the authorisation, as established in Appendix IV. The authorisation may be issued for a limited or for unlimited duration. The conditions under which an operator is authorised to conduct one or more high risk commercial specialised operations shall be specified in the authorisation.
- (c) Upon receiving an application for a change to the authorisation, the competent authority of the operator shall comply with (a) and (b). It shall prescribe the conditions under which the operator may operate during the change, unless the competent authority determines that the authorisation needs to be suspended.
- (d) Upon receiving an application for the renewal of the authorisation, the competent authority of the operator shall comply with (a) and (b). It may take into account the past authorisation process and oversight activities.
- (e) Without prejudice to any additional enforcement measures, when the operator implements changes without having submitted an amended risk assessment and SOP, the competent authority of the operator shall suspend, limit or revoke the authorisation.
- (f) Upon receiving an application for the issue of an authorisation for a cross-border high risk commercial specialised operation, the competent authority of the operator shall review the operator's risk assessment documentation and standard operating procedures (SOP) in coordination with the competent authority of the place where the operation is planned to be conducted. When both authorities are satisfied with the risk assessment and SOP, the competent authority of the operator shall issue the authorisation.

### **ARO.OPS.155 Lease agreements**

- (a) The Brunei DCA shall approve a lease agreement involving a third country registered aircraft or a third country operator when the SPO operator has demonstrated compliance with ORO.SPO.100.
- (b) The approval of a dry lease-in agreement shall be suspended or revoked whenever the certificate of airworthiness of the aircraft is suspended or revoked.

## ***Section II - Approvals***

### **ARO.OPS.200 Specific approval procedure**

- (a) Upon receiving an application for the issue of a specific approval or changes thereof, the Brunei DCA shall assess the application in accordance with the relevant requirements of Part-SPA and conduct, where relevant, an appropriate inspection of the operator.
- (b) When satisfied that the operator has demonstrated compliance with the applicable requirements, the Brunei DCA shall issue or amend the approval. The approval shall be specified in:
  - (1) the operations specifications, as established in Appendix II, for commercial air transport operations with aeroplanes and helicopters and for innovative air mobility (IAM) operations with VCA; or;
  - (2) the list of specific approvals, as established in Appendix III, for non-commercial operations and specialised operations.

### **ARO.OPS.205 Minimum equipment list approval**

- (a) When receiving an application for initial approval of a minimum equipment list (MEL) or an amendment thereof from an operator, the Brunei DCA shall assess each item affected, to verify compliance with the applicable requirements, before issuing the approval.
- (b) The Brunei DCA shall approve the operator's procedure for the extension of the applicable rectification intervals B, C and D, if the conditions specified in ORO.MLR.105(f) are demonstrated by the operator and verified by the Brunei DCA.
- (c) The Brunei DCA shall approve, on a case-by-case basis, the operation of an aircraft outside the constraints of the MEL but within the constraints of the master minimum equipment list (MMEL), if the conditions specified in ORO.MLR.105 are demonstrated by the operator and verified by the Brunei DCA.

### **ARO.OPS.210 Determination of local area**

The Brunei DCA may determine a local area for the purpose of operations.

### **ARO.OPS.215 Approval of helicopter operations over a hostile environment located outside a congested area**

- (a) The Brunei DCA shall designate those areas where helicopter operations may be conducted without an assured safe forced landing capability, as described in CAT.POL.H.420.
- (b) Before issuing the approval referred to in CAT.POL.H.420 the Brunei DCA shall have considered the operator's substantiation precluding the use of the appropriate performance criteria.

### **ARO.OPS.220 Approval of helicopter operations to or from a public interest site**

The approval referred to in CAT.POL.H.225 shall include a list of the public interest site(s) specified by the operator to which the approval applies.

- (a) Upon receiving an application for the issue of, or changes to, an approval for a helicopter operation to or from a public interest site, the competent authority shall assess the application in accordance with point CAT.POL.H.225 of Part CAT and conduct any additional assessment of the operator as deemed necessary.
- (b) The approval referred to in point CAT.POL.H.225 of Part CAT shall include a list of the public interest site or sites and helicopter type or types specified by the operator and to which the approval applies.
- (c) The approval shall only apply to public interest sites established before 1 July 2002, or to public interest sites established before 28 October 2014 and for which a derogation from point CAT.POL.H.225 of Part CAT granted by the Brunei DCA.
- (d) If changes to the obstacle environment at a public interest site are notified or discovered, the competent authority shall assess whether the approvals it has granted covering helicopter operations to or from that site remain valid. Where permanent changes to the obstacle environment have a significantly negative safety impact, the following shall apply:

- (1) the Brunei DCA shall limit the privileges of the relevant approvals granted under point CAT.POL. H.225 of Part CAT to exclude helicopter operations to and from that site and remove the site from the list attached to the approval in accordance with point (b);
  - (2) the site shall no longer qualify for a public interest site approval under point CAT.POL. H.225 of Part CAT;
  - (3) where the new obstacles are removed, operators may apply or reapply for an approval for a helicopter operation under point CAT.POL. H.225 of Part CAT for the particular site.
- (e) The Brunei DCA shall not grant an approval under point CAT.POL. H.225 of Part CAT for a public interest site that was previously operated in performance class 1 following a change in the obstacle environment.

#### **ARO.OPS.224 Approval of fuel/energy schemes for IAM operations**

- (a) The Brunei DCA shall approve the fuel/energy scheme proposed by an IAM operator if that operator demonstrates compliance with the requirements of points UAM.OP.VCA.190, UAM.OP.VCA.191, UAM.OP.VCA.192 and UAM.OP.VCA.195 of Part IAM.
- (b) In addition, the Brunei DCA shall:
- (1) assess whether the IAM operator's management system and safety risk management process can support the implementation of the proposed individual fuel/energy scheme; and
  - (2) establish an oversight plan to conduct periodic assessments of the IAM operator's current fuel/energy scheme to verify compliance of the scheme with the applicable requirements or decide whether the scheme should be amended or revoked.

#### **ARO.OPS.225 Approval of fuel/energy schemes – aeroplanes and helicopters**

- (a) Brunei DCA shall approve the fuel/energy scheme proposed by a CAT operator if the operator demonstrates compliance with all applicable requirements laid down in this Requirement related to fuel/energy for aeroplanes or helicopters involved in CAT.
- (b) Brunei DCA shall assess and oversee the fuel/energy planning and in-flight re-planning, selection of aerodrome and, in-flight fuel/energy management policies associated with the fuel/energy schemes, together with the processes supporting the implementation of these fuel/energy schemes.
- (c) In addition to points (a) and (b), when approving individual fuel/energy schemes, Brunei DCA shall:
- (1) verify that the operator has demonstrated the baseline safety performance of the current fuel/energy scheme;
  - (2) assess the capability of the operator to support the implementation of the proposed individual fuel/energy scheme; the following elements shall be considered as a minimum:
    - (i) the operator's management system,
    - (ii) the operator's operational capabilities;
  - (3) verify that the operator's safety risk assessment that supports the proposed individual fuel/energy scheme achieves an equivalent level of safety to that of the current fuel/energy scheme; and
  - (4) establish an oversight plan to carry out periodic assessments of the approved individual fuel/energy scheme to verify compliance of the scheme or decide whether the scheme should be amended or revoked.
- (d) The approval referred to in point CAT.OP.MPA.182 (d)(2) shall include a list of the isolated aerodromes that are specified by the operator for each aircraft type to which the approval applies.

#### **ARO.OPS.226 Approval and oversight of evidence-based training programmes**

- (a) Where a competent authority grants an approval for EBT programmes, inspectors must receive qualification and training in EBT principles, application, approval processes and continuing oversight.
- (b) The competent authority shall assess and oversee the EBT programme, together with the processes that support the implementation of the EBT programme and its effectiveness.
- (c) Upon receiving an application for the approval of an EBT programme, the competent authority shall:

- (1) ensure the resolution of level 1 findings in the areas that will support the application of the EBT programme;
- (2) assess the capability of the operator to support the implementation of the EBT programme. The following elements shall be considered as a minimum:
  - (i) the maturity and capability of the operator's management system in the areas that will support the application of the EBT programme — in particular, flight crew training;
  - (ii) the operator's EBT programme suitability — the EBT programme shall correspond to the size of the operator, and the nature and complexity of its activities, taking into account the hazards and associated risks inherent in those activities;
  - (iii) the adequacy of the operator's record-keeping system, in particular with regard to flight crew training, checking and qualifications records in particular ORO.GEN.220 and ORO.MLR.115 points (c) and (d);
  - (iv) the suitability of the operator's grading system to assess the pilot competencies;
  - (v) the competence and the experience of the instructors and other personnel involved in the EBT programme in the use of the processes and procedures that support the implementation of the EBT programme; and
  - (vi) the operator's EBT implementation plan and a safety risk assessment supporting the EBT programme in order to demonstrate how an equivalent level of safety to that of the current training programme can be achieved.
- (d) The competent authority shall grant an EBT programme approval when the assessment concludes that the compliance with at least ORO.FC.146, ORO.FC.231, and ORO.FC.232 is ensured.
- (e) Without prejudice to ARO.GEN.120 (d) and (e), the competent authority shall notify the Agency when it starts the evaluation of an alternative means of compliance related to EBT."

#### **ARO.OPS.230 Determination of disruptive schedules**

For the purpose of flight time limitations, the Brunei DCA shall determine, in accordance with the definitions of "early type" and "late type" of disruptive schedules in point ORO.FTL.105 of Part ORO, which of those two types of disruptive schedules shall apply to all CAT operators under its oversight.

#### **ARO.OPS.235 Approval of individual flight time specification schemes**

- (a) The Brunei DCA shall approve flight time specification schemes proposed by CAT operators if the operator demonstrates compliance with the Civil Aviation Regulation and Subpart FTL of Part ORO.
- (b) Whenever a flight time specification scheme proposed by an operator deviates from the applicable certification specifications issued by the Brunei DCA, the Brunei DCA shall apply the procedure described in Civil Aviation Regulation.
- (c) Whenever a flight time specification scheme proposed by an operator derogates from applicable rules, the Brunei DCA shall apply the procedure described in Civil Aviation Regulation.
- (d) Approved deviations or derogations shall be subject, after being applied, to an assessment to determine whether such deviations or derogations should be confirmed or amended. The Brunei DCA shall conduct an independent assessment based on information provided by the operator. The assessment shall be proportionate, transparent and based on scientific principles and knowledge.

#### **ARO.OPS.240 Specific approval of RNP AR APCH**

- (a) When compliance with the requirements in SPA.PBN.105 has been demonstrated by the applicant, the Brunei DCA shall grant a generic specific approval or a procedure-specific approval for RNP AR APCH.
- (b) In the case of a procedure-specific approval, the Brunei DCA shall:
  - (1) list the approved instrument approach procedures at specific aerodromes in the PBN approval;
  - (2) establish coordination with the competent authorities for these aerodromes, if appropriate; and
  - (3) take into account possible credits stemming from RNP AR APCH specific approvals already issued to the applicant.

### ***Section III – Oversight of Operations***

#### **ARO.OPS.300 Introductory flights**

The Brunei DCA may establish additional conditions for introductory flights carried out in accordance with Part-NCO in the territory of Brunei Darussalam. Such conditions shall ensure safe operations and be proportionate.

## ***Subpart RAMP - RAMP Inspections of Aircraft of Operators under the Regulatory Oversight of another State***

### **ARO.RAMP.005 Scope**

This Subpart establishes the requirements to be followed by the Brunei DCA when exercising its tasks and responsibilities regarding the performance of ramp inspections of all aircraft operated within Brunei Darussalam.

### **ARO.RAMP.100 General**

- (a) Aircraft, as well as their crew, shall be inspected against the applicable requirements.
- (b) In addition to conducting ramp inspections included in its oversight programme established in accordance with ARO.GEN.305, the Brunei DCA shall perform a ramp inspection of an aircraft suspected of not being compliant with the applicable requirements.
- (c) Within the development of the oversight programme established in accordance with ARO.GEN.305, the Brunei DCA shall establish an annual programme for the conduct of ramp inspections of aircraft. This programme shall:
  - (1) be based on a calculation methodology that takes into account historical information on the number and nature of operators and their number of landings at its aerodromes, as well as safety risks; and
  - (2) enable the Brunei DCA to give priority to the inspections of aircraft on the basis of the list referred to in ARO.RAMP.105(a).
- (d) When it so deems necessary, the Brunei DCA, in cooperation with other States in whose territory the inspection shall take place, shall conduct ramp inspections of aircraft to verify compliance with the applicable requirements for the purpose of:
  - (1) certification tasks assigned to the Brunei DCA by the Civil Aviation Regulation; or
  - (2) inspections of an organisation to verify compliance with the applicable requirements in potentially unsafe situations.

### **ARO.RAMP.105 Prioritisation criteria**

- (a) The Brunei DCA shall maintain a list of operators or aircraft identified as presenting a potential risk, for the prioritisation of ramp inspections.
- (b) This list shall include:
  - (1) operators of aircraft identified on the basis of the analysis of available data in accordance with ARO.RAMP.150(b)(4);
  - (2) operators or aircraft communicated to the Brunei DCA by other states and identified on the basis of:
    - (i) an opinion expressed by another state within the context that further verification of effective compliance with relevant safety standards through systematic ramp inspections is necessary; or
    - (ii) aircraft operated into Brunei Darussalam by operators subject to an operating ban;
    - (iii) aircraft operated by operators certified in a State exercising regulatory oversight over operators included in the list referred to in (3);
    - (iv) aircraft used by a third-country operator that operates into, within or out of Brunei Darussalam for the first time or whose authorisation issued in accordance with ARO.GEN.205 is limited or reinstated after suspension or revocation.
- (c) The list shall be produced, in accordance with procedures established by the Brunei DCA, and updated at least once every four months.

### **ARO.RAMP.106 Alcohol testing**

- (a) The Brunei DCA shall carry out alcohol testing on flight and cabin crew.
- (b) The Brunei DCA shall provide a list of third-country operators for the prioritisation of alcohol testing within the ramp inspection programme in accordance with ARO.RAMP.105 based on a risk assessment performed by the Brunei DCA, taking into account the robustness and effectiveness of existing psychoactive testing programmes.

- (c) When selecting operators for alcohol testing of flight and cabin crew, the Brunei DCA shall use the list established in accordance with point (b).
- (d) Whenever data concerning alcohol tests is included in the centralised database in accordance with point (b) of point ARO.RAMP.145, the Brunei DCA shall ensure that such data excludes any personal data of the crew member concerned.
- (e) In case of a reasonable cause or suspicion, alcohol tests may be carried out at any time.
- (f) The alcohol testing methodology shall apply recognised quality standards that ensure accurate testing results.
- (g) A flight crew or cabin crew member who refuses to cooperate during tests or who has been identified to be under the influence of alcohol after a positive test shall not be allowed to continue his or her duty.

#### **ARO.RAMP.110 Collection of information**

The Brunei DCA shall collect and process any information deemed useful for conducting ramp inspections.

#### **ARO.RAMP.115 Qualification of ramp inspectors**

- (a) The Brunei DCA shall have qualified inspectors to conduct ramp inspections.
- (b) Ramp inspectors shall:
  - (1) possess the necessary aeronautical education or practical knowledge relevant to their area(s) of inspection;
  - (2) have successfully completed:
    - (i) appropriate specific theoretical and practical training, in one or more of the following areas of inspection:
      - (A) flight deck;
      - (B) cabin safety;
      - (C) aircraft condition;
      - (D) cargo;
    - (ii) appropriate on-the-job training delivered by a senior ramp inspector appointed by the Brunei DCA;
  - (3) maintain the validity of their qualification by undergoing recurrent training and by performing a minimum of 12 inspections per calendar year.
- (c) The training in (b)(2)(i) shall be delivered by the Brunei DCA or by any training organisation approved in accordance with ARO.RAMP.120(a).
- (d) The Brunei DCA shall develop and maintain training syllabi and promote the organisation of training courses and workshops for inspectors to improve the understanding and uniform implementation of this Subpart.

#### **ARO.RAMP.120 Approval of training organisations**

- (a) The Brunei DCA shall approve a training organisation, having its principal place of business in the territory of Brunei Darussalam, when satisfied that the training organisation:
  - (1) has nominated a head of training possessing sound managerial capability to ensure that the training provided is in compliance with the applicable requirements;
  - (2) has available training facilities and instructional equipment suitable for the type of training provided;
  - (3) provides training in accordance with the syllabi developed by the Brunei DCA in accordance with ARO.RAMP.115(d);
  - (4) uses qualified training instructors.
- (b) The training organisation shall be approved to provide one or more of the following types of training:
  - (1) initial theoretical training;
  - (2) initial practical training;

- (3) recurrent training.

#### **ARO.RAMP.125 Conduct of ramp inspections**

- (a) Ramp inspections shall be performed in a standardised manner.
- (b) When performing a ramp inspection, the inspector(s) shall make all possible efforts to avoid an unreasonable delay of the aircraft inspected.
- (c) On completion of the ramp inspection, the pilot-in-command or, in his/her absence, another flight crew member or a representative of the operator shall be informed of the ramp inspection's results.

#### **ARO.RAMP.130 Categorisation of findings**

For each inspection item, three categories of possible non-compliance with the applicable requirements are defined as findings. Such findings shall be categorised as follows:

- (a) a category 3 finding is any detected significant non-compliance with the applicable requirements or the terms of a certificate that has a major influence on safety;
- (b) a category 2 finding is any detected non-compliance with the applicable requirements or the terms of a certificate that has a significant influence on safety;
- (c) a category 1 finding is any detected non-compliance with the applicable requirements or the terms of a certificate that has a minor influence on safety.

#### **ARO.RAMP.135 Follow-up actions on findings**

- (a) For a category 2 or 3 finding the Brunei DCA, shall:
- (1) communicate the finding in writing to the operator, including a request for evidence of corrective actions taken; and
  - (2) inform the competent authority of the State of the operator and, where relevant, the State in which the aircraft is registered and where the licence of the flight crew was issued. Where appropriate, the Brunei DCA shall request confirmation of their acceptance of the corrective actions taken by the operator in accordance with ARO.GEN.350 or ARO.GEN.355.
- (b) In addition to (a), in the case of a category 3 finding, the Brunei DCA shall take immediate steps by:
- (1) imposing a restriction on the aircraft flight operation;
  - (2) requesting immediate corrective actions;
  - (3) grounding the aircraft in accordance with ARO.RAMP.140; or
  - (4) imposing an immediate operating ban.
- (c) When the Brunei DCA has raised a category 3 finding, it shall request the competent authority where the aircraft is landed to take the appropriate measures in accordance with (b).

#### **ARO.RAMP.140 Grounding of aircraft**

- (a) In the case of a category 3 finding where it appears that the aircraft is intended or is likely to be flown without completion by the operator or owner of the appropriate corrective action, the Brunei DCA shall:
- (1) notify the pilot-in-command/commander or the operator that the aircraft is not permitted to commence the flight until further notice; and
  - (2) ground that aircraft.
- (b) The Brunei DCA shall immediately inform the competent authority of the State of the operator and of the State in which the aircraft is registered.
- (c) The Brunei DCA shall, in coordination with the State of the operator or the State of Registry, prescribe the necessary conditions under which the aircraft can be allowed to take-off.
- (d) If the non-compliance affects the validity of the certificate of airworthiness of the aircraft, the grounding shall only be lifted by the Brunei DCA when the operator shows evidence that:
- (1) compliance with the applicable requirements has been re-established;
  - (2) it has obtained a permit-to-fly in accordance with Part 21, for aircraft registered in Brunei Darussalam;

- (3) a permit-to-fly or equivalent document of the State of Registry or the State of the operator for aircraft registered in a state other than Brunei Darussalam; and
- (4) permission from third countries which will be overflown, if applicable.

#### **ARO.RAMP.145 Reporting**

- (a) Information collected in accordance with ARO.RAMP.125(a) shall be entered into the database referred to in ARO.RAMP.150(b)(2), within 21 calendar days after the inspection.
- (b) The Brunei DCA shall enter into the database any information useful for the application of the Requirements and for the accomplishment of the tasks assigned to it by this Part, including the relevant information referred to in ARO.RAMP.110.
- (c) Whenever the information as referred to in ARO.RAMP.110 shows the existence of a potential safety threat, such information shall also be communicated to other States as applicable without delay.
- (d) Whenever information concerning aircraft deficiencies is given by a person to the Brunei DCA, the information referred to in ARO.RAMP.110 and ARO.RAMP.125(a) shall be de-identified regarding the source of such information.

#### **ARO.RAMP.150 Brunei DCA coordination tasks**

- (a) The Brunei DCA shall manage and operate the tools and procedures necessary for the storage and exchange of:
  - (1) the information referred to in ARO.RAMP.145,
  - (2) the information provided by other countries or international organisations with whom appropriate agreements have been concluded with Brunei Darussalam, or organisations with whom Brunei Darussalam has concluded appropriate arrangements.
- (b) This management shall include the following tasks:
  - (1) store data relevant to the safety information on aircraft landing at aerodromes located in Brunei Darussalam;
  - (2) develop, maintain and continuously update a database containing all the information referred to in (a)(1) and (2);
  - (3) provide necessary changes and enhancements to the database application;
  - (4) analyse the database and other relevant information concerning the safety of aircraft and of air operators and, on that basis:
    - (i) advise other competent authorities, as applicable, on immediate actions or follow-up policy;
    - (ii) report potential safety problems to other competent authorities;
    - (iii) propose coordinated actions to other competent authorities, when necessary on safety grounds, and ensure coordination at the technical level of such actions;
  - (5) liaise with other institutions and bodies, international organisations and third country competent authorities on information exchange.

#### **ARO.RAMP.155 Annual report**

The Brunei DCA shall prepare and publish an annual report on the ramp inspection system containing at least the following information:

- (a) status of the progress of the system;
- (b) status of the inspections performed in the year;
- (c) analysis of the inspection results with indication of the categories of findings;
- (d) actions taken during the year;
- (e) proposals for further improving the ramp inspection system; and
- (f) annexes containing lists of inspections sorted out by State of operation, aircraft type, operator and ratios per item.

#### **ARO.RAMP.160 Information to the public and protection of information**

- (a) The Brunei DCA shall use the information received by it pursuant to ARO.RAMP.105 and ARO.RAMP.145 solely for the purpose of the Requirements and shall protect it accordingly.

- (b) The Brunei DCA shall publish an aggregated information report annually that shall be available to the public containing the analysis of the information received in accordance with ARO.RAMP.145. The report shall be simple and easy to understand, and the source of the information shall be de-identified.

## Appendix I - Air Operator Certificate

|                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                         |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  <p><b>DEPARTMENT OF CIVIL AVIATION<sub>3</sub></b><br/> <b>BRUNEI DARUSSALAM<sub>4</sub></b></p> <p><b>AIR OPERATOR CERTIFICATE</b></p>                                                                                                                                           |                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                         |
| Type of operation: <sup>1</sup> <input checked="" type="checkbox"/> Passenger <input checked="" type="checkbox"/> Cargo <input type="checkbox"/> Other :                                                                                                                                                                                                            |                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                         |
| <p><b>AOC NUMBER<sup>6</sup></b></p> <p style="font-size: 2em; font-weight: bold;">01</p> <p>ISSUE NUMBER: 36</p> <p><b>EXPIRY DATE</b></p> <p style="font-weight: bold;">31/12/2026</p>                                                                                                                                                                            | <p><b>OPERATOR NAME</b></p> <p><b>XXXXXXXXXXXXXXXXXXXXXXX<sup>7</sup></b><br/>         (AGO/RC/XXX)</p> <p><b>DOING BUSINESS AS</b></p> <p><b>XXXXXXXXXXXXX<sup>8</sup></b></p>                                                                                              | <p><b>OPERATIONAL POINT OF CONTACT</b></p> <p>Contact details at which operational management can be contacted without undue delay, are listed in</p> <p><b>OPERATIONS MANUAL – PART A Para 1.2.2<sup>12</sup></b></p>                                                                                                  |
| <p><b><u>CERTIFICATION</u></b></p> <p>I hereby certify that this is a true copy of the <b>AOC No. 01 (Issue No. 36)</b>, issued at the Department of Civil Aviation on <b>24<sup>th</sup> December 2020</b> by the Director of Civil Aviation.</p> <p>Captain Mohamed Rosli bin Othman<br/>         Flight Operations Inspector</p> <p>Date:</p>                    | <p><b>OPERATOR ADDRESS<sup>10</sup></b></p> <p>XXXXXXXXXXXXX<br/>         XXXXXXXXXXXXX<br/>         XXXXXXXXXXXXX</p> <p><b>TELEPHONE<sup>11</sup></b></p> <p>+673 2 xxxxxxx</p> <p><b>FAX</b></p> <p>+673 2 xxxxxxx</p> <p><b>WEBSITE</b></p> <p>www.comeflywithme.com</p> | <p><b>NAME<sup>9</sup></b></p> <p>XXXXXXXXXXXXX<br/>         SVP Flight Operations / Chief Pilot</p> <p><b>TELEPHONE</b></p> <p>+673 2 XXXXXX (O)<br/>         +673 8 XXXXXX (M)</p> <p><b>FAX</b></p> <p>+673 xxxxxxx</p> <p><b>E-MAIL</b></p> <p><a href="mailto:james.bond@007.com.bn">james.bond@007.com.bn</a></p> |
| <p>This certificate certifies that</p> <p style="text-align: center; font-weight: bold; font-size: 1.2em;">XXXXXXXXXXXXXXXXXXXX</p> <p>is authorised to perform commercial air operations under Regulation 4 of the Civil Aviation Regulations and as defined in the attached Operations Specifications, in accordance with the Operations Manual.<sup>13</sup></p> |                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                         |
| <p><b>DATE OF ISSUE<sup>14</sup></b></p> <p style="font-weight: bold;">01/01/2026</p>                                                                                                                                                                                                                                                                               | <p><b>SIGNATURE</b></p> <p><b>NAME</b>                      <b>MOHAMAD AZLAN MOHAMMAD JUNAIDI<sup>15</sup></b></p> <p><b>POSITION</b>                <b>DIRECTOR OF CIVIL AVIATION</b></p> <p style="text-align: right;"><b>OFFICIAL STAMP</b></p>                           |                                                                                                                                                                                                                                                                                                                         |

1. Other type of transportation to be specified.
2. Reserved
3. Name of the State of the Operator
4. Identification of the issuing competent authority
5. Reserved
6. Approval reference, as issued by the competent authority.
7. Replaced by the operator's registered name.
8. Operator's trading name, if different. Insert "DbA" (for "Doing business as") before the trading name.
9. The contact details include the telephone and fax numbers, including the country code, and the e-mail address (if available) at which operational management can be contacted without undue delay for issues related to flight operations, airworthiness, flight and cabin crew competency, dangerous goods and other matters as appropriate.
10. Operator's principal place of business address.
11. Operator's principal place of business telephone and fax details, including the country code. E-mail to be provided if available.
12. Insertion of the controlled document, carried on board, in which the contact details are listed, with the appropriate paragraph or page reference. E.g.: "Contact details ... are listed in the operations manual, gen/basic, chapter 1, 1.1"; or "... are listed in the operations specifications, page 1"; or "... are listed in an attachment to this document".
13. Operator's registered name.
14. Issue date of the AOC (dd-mm-yyyy).
15. Title, name and signature of the competent authority representative. In addition, an official stamp may be applied on the AOC.

Form number

## Appendix II – Operations Specifications

|                                                                                                                                                                                                          |                                      |                                                                                                     |                                                                                                                                                 |                                          |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|-----------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|
| <h3 style="margin: 0;">OPERATIONS SPECIFICATIONS</h3> <p style="margin: 5px 0;">(subject to the approved conditions in the Operations Manual)</p> <p style="margin: 5px 0;">No:</p>                      |                                      |                  |                                                                                                                                                 |                                          |
| Issuing Authority Contact Details                                                                                                                                                                        |                                      |                                                                                                     |                                                                                                                                                 |                                          |
| Telephone <sup>1</sup> : <b>XX</b>                                                                                                                                                                       |                                      | Fax: <b>XX</b>                                                                                      |                                                                                                                                                 |                                          |
| E-mail: <b>XXX</b>                                                                                                                                                                                       |                                      |                                                                                                     |                                                                                                                                                 |                                          |
| AOC No <sup>2</sup> : <b>[Operator Number]</b> Operator Name <sup>3</sup> : <b>[Operator Name]</b> doing business as <b>[Operator trading name]</b>                                                      |                                      |                                                                                                     |                                                                                                                                                 |                                          |
| Date <sup>4</sup> : <b>[XX/XX/XXXX]</b>                                                                                                                                                                  |                                      | Signature:                                                                                          |                                                                                                                                                 |                                          |
| Name: <b>[XXXXXXXXXX]</b>                                                                                                                                                                                |                                      | Title: Director of Civil Aviation                                                                   |                                                                                                                                                 |                                          |
| Aircraft model(s) <sup>5</sup> : <b>[Enter Aircraft Types]</b>                                                                                                                                           | <h2 style="margin: 0;">A3XX-XXX</h2> | Registration marks <sup>6</sup> : <b>[Listed in OM Part Section OR list aircraft registrations]</b> | <h2 style="margin: 0;">V8-XXX</h2>                                                                                                              |                                          |
| Commercial Operations: Passengers <input type="checkbox"/> Cargo <input type="checkbox"/> Scheduled <input type="checkbox"/> Non-Scheduled <input type="checkbox"/> Other <input type="checkbox"/> ..... |                                      |                                                                                                     |                                                                                                                                                 |                                          |
| Areas of operation <sup>8</sup> :                                                                                                                                                                        |                                      |                                                                                                     |                                                                                                                                                 |                                          |
| Special Limitations <sup>9</sup> :                                                                                                                                                                       |                                      |                                                                                                     |                                                                                                                                                 |                                          |
| Specific Approvals                                                                                                                                                                                       | Yes                                  | No                                                                                                  | Specifications <sup>10</sup>                                                                                                                    | Remarks                                  |
| Dangerous Goods                                                                                                                                                                                          | <input type="checkbox"/>             | <input type="checkbox"/>                                                                            |                                                                                                                                                 |                                          |
| Low Visibility Operations:                                                                                                                                                                               |                                      |                                                                                                     |                                                                                                                                                 |                                          |
| Take-off                                                                                                                                                                                                 | <input type="checkbox"/>             | <input type="checkbox"/>                                                                            | <b>[RVR: XXXm]<sup>11</sup></b>                                                                                                                 |                                          |
| Approach and Landing                                                                                                                                                                                     | <input type="checkbox"/>             | <input type="checkbox"/>                                                                            | CAT <sup>12</sup> [XXXft]DA/H: RVR: [XXX]m                                                                                                      |                                          |
| Operational Credits                                                                                                                                                                                      | <input type="checkbox"/>             | <input type="checkbox"/>                                                                            | CAT <sup>13</sup> [XXXft]DA/H: RVR: [XXX]m                                                                                                      |                                          |
| RVSM <sup>14</sup> <input type="checkbox"/> N/A                                                                                                                                                          | <input type="checkbox"/>             | <input type="checkbox"/>                                                                            |                                                                                                                                                 |                                          |
| ETOPS <sup>15</sup> <input type="checkbox"/> N/A                                                                                                                                                         | <input type="checkbox"/>             | <input type="checkbox"/>                                                                            | Engine type<br>Threshold distance<br>Max diversion time <sup>16</sup>                                                                           |                                          |
| Complex Navigation Specifications for PBN Operations <sup>17</sup>                                                                                                                                       | <input type="checkbox"/>             | <input type="checkbox"/>                                                                            | RNAV10 (RNP 10)<br>RNAV5 (B-RNAV)<br>RNP4<br>Basic-RNP1<br>RNAVI (P-RNAV)<br>RNP APCH (LNAV) and/or(LNAV/VNAV)<br>RNP APCH (LPV)<br>RNP AR APCH | Limitations and conditions <sup>18</sup> |

|                                                                                                                    |                          |                          |                                                                                     |  |
|--------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------------|-------------------------------------------------------------------------------------|--|
| <h1>OPERATIONS SPECIFICATIONS</h1> <p>(subject to the approved conditions in the Operations Manual)</p> <p>No:</p> |                          |                          |  |  |
|                                                                                                                    |                          |                          |                                                                                     |  |
| Minimum Navigation Performance Specification                                                                       | <input type="checkbox"/> | <input type="checkbox"/> |                                                                                     |  |
| Operations of single – engine turbine aeroplane at night or in IMC                                                 | <input type="checkbox"/> | <input type="checkbox"/> | (19)                                                                                |  |
| Helicopter operations with the aid of high vision imaging systems                                                  | <input type="checkbox"/> | <input type="checkbox"/> |                                                                                     |  |
| Helicopter hoist operations                                                                                        | <input type="checkbox"/> | <input type="checkbox"/> |                                                                                     |  |
| Helicopter emergency medical service operations                                                                    | <input type="checkbox"/> | <input type="checkbox"/> |                                                                                     |  |
| Reduced VFR operating minima on helicopter point in-space approaches and departures                                | <input type="checkbox"/> | <input type="checkbox"/> |                                                                                     |  |
| Helicopter offshore operations                                                                                     | <input type="checkbox"/> | <input type="checkbox"/> |                                                                                     |  |
| Cabin Crew Training <sup>20</sup>                                                                                  | <input type="checkbox"/> | <input type="checkbox"/> |                                                                                     |  |
| Issue of CC attestations <sup>21</sup>                                                                             | <input type="checkbox"/> | <input type="checkbox"/> |                                                                                     |  |
| Use of Type B EFB application                                                                                      | <input type="checkbox"/> | <input type="checkbox"/> | 22                                                                                  |  |
| Continuing Airworthiness                                                                                           | <input type="checkbox"/> | <input type="checkbox"/> | CAMO No.<br>CAMO name: <sup>23</sup>                                                |  |
| Others <sup>24</sup>                                                                                               | <input type="checkbox"/> | <input type="checkbox"/> |                                                                                     |  |

- (1) Telephone contact details of the Brunei DCA, including the country code. e-mail to be provided if available.
- (2) Insertion of associated air operator certificate (AOC) number.
- (3) Insertion of the operator's registered name and the operator's trading name, if different. Insert 'Dba' before the trading name (for 'Doing business as').
- (4) Issue date of the operations specifications (dd-mm yyyy) and signature of the Brunei DCA representative.
- (5) Insertion of ICAO designation of the aircraft make, model and series, or master series, if a series has been designated (e.g. Boeing-737-3K2 or Boeing-777-232).
- (6) The registration marks are listed either in the operations specifications or in the operations manual. In the latter case, the related operations specifications must make a reference to the related page in the operations manual. In case not all specific approvals apply to the aircraft model, the registration marks of the aircraft may be entered in the remark column to the related specific approval.
- (7) Other type of transportation to be specified (e.g. emergency medical services)
- (8) Listing of geographical area(s) of authorised operation (by geographical coordinates or specific routes, flight information region or national or regional boundaries).
- (9) Listing of applicable special limitations (e.g. VFR only, Day only, etc.).

- (10) List in this column the most permissive criteria for each approval or the approval type (with appropriate criteria).
- (11) Insertion of approved minimum take-off RVR in metres. One line per approval may be used if different approvals are granted.
- (12) Insertion of applicable precision approach category: CAT II or CAT III. Insertion of minimum RVR in metres and DH in feet. One line is used per listed approach category.
- (13) Insertion of applicable operational credit: SA CAT I, SA CAT II, EFVS, etc. Insertion of minimum RVR in metres and DH in feet. One line is used per listed operational credit.
- (14) The Not Applicable (N/A) box may be checked only if the aircraft maximum ceiling is below FL290.
- (15) Extended range operations (ETOPS) currently apply only to two-engined aircraft. Therefore, the Not Applicable (N/A) box may be checked if the aircraft model has less or more than two engines.
- (16) The threshold distance may also be listed (in NM), as well as the engine type.
- (17) Performance-based navigation (PBN): one line is used for each complex PBN specific approval (e.g. RNP AR APCH), with appropriate limitations listed in the 'Specifications' or 'Remarks' columns, or in both. Procedure-specific approvals of specific RNP AR APCH procedures may be listed in the operations specifications or in the operations manual. In the latter case, the related operations specifications must have a reference to the related page in the operations manual.
- (18) Specify if the specific approval is limited to certain runway ends or aerodromes, or both.
- (19) Insertion of the particular airframe or engine combination.
- (20) Approval to conduct the training course and examination to be completed by applicants for a cabin crew attestation as specified in Annex V (Part-CC) to Regulation (EU) No 1178/2011.
- (21) Approval to issue cabin crew attestations as specified in Annex V (Part-CC) to Regulation (EU) No 1178/2011.
- (22) Insertion of the list of type B EFB applications together with the reference of the EFB hardware (for portable EFBs). This list is contained either in the operations specifications or in the operations manual. In the latter case, the related operations specifications must make a reference to the related page in the operations manual.
- (23) The name of the person or organisation responsible for ensuring that the continuing airworthiness of the aircraft is maintained and a reference to the regulation that requires the work, i.e. Subpart G of Annex I (Part-M) to Regulation (EU) No 1321/2014.
- (24) Other approvals or data may be entered here, using one line (or one multi-line block) per authorisation (e.g. short landing operations, steep approach operations, reduced required landing distance, helicopter operations to or from a public interest site, helicopter operations over a hostile environment located outside a congested area, helicopter operations without a safe forced landing capability, operations with increased bank angles, maximum distance from an adequate aerodrome for two-engined aeroplanes without an ETOPS approval).

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## Appendix III &amp; IV – Proof of Ramp Inspection &amp; Inspection Report

## PROOF OF RAMP INSPECTION FOR FOREIGN AIRCRAFT

|                                                                                                                      |                                                                                                                       |                    |                      |
|----------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|--------------------|----------------------|
| Date:                                                                                                                | Time:                                                                                                                 | Place:             | State:               |
| Operator:                                                                                                            | AOC No:                                                                                                               | Aircraft Type:     |                      |
| Route From: WBSB                                                                                                     | Flight No:                                                                                                            | Route To:          | Flight No:           |
| Flight Type *:<br><input type="checkbox"/> Part I <input type="checkbox"/> Part II <input type="checkbox"/> Part III | Aircraft Configuration:<br><input type="checkbox"/> Pax <input type="checkbox"/> Cargo <input type="checkbox"/> Combi | Registration Mark: | Construction Number: |
| Flight Crew State of Licensing                                                                                       | Leased by Operator:                                                                                                   | Lessee's State:    |                      |
| Acknowledgement of Receipt **                                                                                        | Name:                                                                                                                 | Function:          | Signature:           |

  

| Chk. Bmk |                                      |                          | Chk. Bmk                 |             |                                                       | Chk. Bmk                 |                          |    |                                             |                          |                          |
|----------|--------------------------------------|--------------------------|--------------------------|-------------|-------------------------------------------------------|--------------------------|--------------------------|----|---------------------------------------------|--------------------------|--------------------------|
| A        | Flight deck                          |                          |                          | Flight crew |                                                       | C                        | Aircraft Condition       |    |                                             |                          |                          |
| 1        | General condition                    | <input type="checkbox"/> | <input type="checkbox"/> | 20          | Flight crew licence / composition                     | <input type="checkbox"/> | <input type="checkbox"/> | 1  | General external condition                  | <input type="checkbox"/> | <input type="checkbox"/> |
| 2        | Emergency exit                       | <input type="checkbox"/> | <input type="checkbox"/> |             | Journey log-book / technical log or equivalent        |                          |                          | 2  | Doors & hatches                             | <input type="checkbox"/> | <input type="checkbox"/> |
| 3        | Equipment                            | <input type="checkbox"/> | <input type="checkbox"/> | 21          | Journey log-book or equivalent                        | <input type="checkbox"/> | <input type="checkbox"/> | 3  | Flight controls                             | <input type="checkbox"/> | <input type="checkbox"/> |
|          | Documentation                        |                          |                          | 22          | Maintenance release                                   | <input type="checkbox"/> | <input type="checkbox"/> | 4  | Wheels, tyres & brakes                      | <input type="checkbox"/> | <input type="checkbox"/> |
| 4        | Manuals                              | <input type="checkbox"/> | <input type="checkbox"/> | 23          | Defect notification & rectification (incl. tech log)  | <input type="checkbox"/> | <input type="checkbox"/> | 5  | Undercarriage, skids/ floats                | <input type="checkbox"/> | <input type="checkbox"/> |
| 5        | Checklists                           | <input type="checkbox"/> | <input type="checkbox"/> | 24          | Pre-flight inspection                                 | <input type="checkbox"/> | <input type="checkbox"/> | 6  | Wheel well                                  | <input type="checkbox"/> | <input type="checkbox"/> |
| 6        | Navigation/ instrument chart         | <input type="checkbox"/> | <input type="checkbox"/> |             |                                                       |                          |                          | 7  | Power plant & pylon                         | <input type="checkbox"/> | <input type="checkbox"/> |
| 7        | Minimum equipment list               | <input type="checkbox"/> | <input type="checkbox"/> | B           | Safety/ Cabin                                         |                          |                          | 8  | Fan blades, propellers, rotors (main/ tail) | <input type="checkbox"/> | <input type="checkbox"/> |
| 8        | Certificate of registration          | <input type="checkbox"/> | <input type="checkbox"/> | 1           | General internal condition                            | <input type="checkbox"/> | <input type="checkbox"/> | 9  | Obvious repairs                             | <input type="checkbox"/> | <input type="checkbox"/> |
| 9        | Noise certificate (where applicable) | <input type="checkbox"/> | <input type="checkbox"/> | 2           | Cabin crew station & crew rest area                   | <input type="checkbox"/> | <input type="checkbox"/> | 10 | Obvious unrepaired damage                   | <input type="checkbox"/> | <input type="checkbox"/> |
| 10       | AOC or equivalent                    | <input type="checkbox"/> | <input type="checkbox"/> | 3           | First aid kit/ emergency medical kit                  | <input type="checkbox"/> | <input type="checkbox"/> | 11 | Leakage                                     | <input type="checkbox"/> | <input type="checkbox"/> |
| 11       | Radio licence                        | <input type="checkbox"/> | <input type="checkbox"/> | 4           | Hand fire extinguishers                               | <input type="checkbox"/> | <input type="checkbox"/> |    |                                             |                          |                          |
| 12       | Certificate of airworthiness         | <input type="checkbox"/> | <input type="checkbox"/> | 5           | Life jackets/ floatation devices                      | <input type="checkbox"/> | <input type="checkbox"/> | D  | Cargo                                       |                          |                          |
|          | Flight data                          |                          |                          | 6           | Seat belt & seat condition                            | <input type="checkbox"/> | <input type="checkbox"/> | 1  | General condition of cargo compartment      | <input type="checkbox"/> | <input type="checkbox"/> |
| 13       | Flight Preparation                   | <input type="checkbox"/> | <input type="checkbox"/> | 7           | Emergency exit, lighting & independent portable light | <input type="checkbox"/> | <input type="checkbox"/> | 2  | Dangerous goods                             | <input type="checkbox"/> | <input type="checkbox"/> |
| 14       | Mass & balance calculation           | <input type="checkbox"/> | <input type="checkbox"/> | 8           | Slides/ life-rafts (as required), ELT                 | <input type="checkbox"/> | <input type="checkbox"/> | 3  | Cargo stowage                               | <input type="checkbox"/> | <input type="checkbox"/> |
|          | Safety equipment                     |                          |                          | 9           | Oxygen supply (cabin crew & pax)                      | <input type="checkbox"/> | <input type="checkbox"/> |    |                                             |                          |                          |
| 15       | Hand fire extinguishers              | <input type="checkbox"/> | <input type="checkbox"/> | 10          | Safety instructions                                   | <input type="checkbox"/> | <input type="checkbox"/> | E  | General                                     |                          |                          |
| 16       | Life jackets/ floatation devices     | <input type="checkbox"/> | <input type="checkbox"/> | 11          | Cabin crew members                                    | <input type="checkbox"/> | <input type="checkbox"/> | 1  | General                                     | <input type="checkbox"/> | <input type="checkbox"/> |
| 17       | Harness                              | <input type="checkbox"/> | <input type="checkbox"/> | 12          | Access to emergency exits                             | <input type="checkbox"/> | <input type="checkbox"/> |    |                                             |                          |                          |
| 18       | Oxygen Equipment                     | <input type="checkbox"/> | <input type="checkbox"/> | 13          | Stowage of passenger baggage                          | <input type="checkbox"/> | <input type="checkbox"/> |    |                                             |                          |                          |
| 19       | Independent portable light           | <input type="checkbox"/> | <input type="checkbox"/> | 14          | Seat capacity                                         | <input type="checkbox"/> | <input type="checkbox"/> |    |                                             |                          |                          |

  

| Action Taken             |                                             | Preliminary Findings – see note below |     |        |
|--------------------------|---------------------------------------------|---------------------------------------|-----|--------|
| √                        | Class of Action                             | Item                                  | Cat | Remark |
| <input type="checkbox"/> | (3d) Immediate Operating Ban                |                                       |     |        |
| <input type="checkbox"/> | (3c) Aircraft grounded by inspecting NAA    |                                       |     |        |
| <input type="checkbox"/> | 3b) Corrective action before flight         |                                       |     |        |
| <input type="checkbox"/> | (3a) Restriction on aircraft operations     |                                       |     |        |
| <input type="checkbox"/> | (2) Information to the Authority & Operator |                                       |     |        |
| <input type="checkbox"/> | (1) Information to the Pilot-In-Command     |                                       |     |        |
| <input type="checkbox"/> | (0) No remarks                              |                                       |     |        |

  

| Inspectors: | Comment: |
|-------------|----------|
| 1.          |          |
| 2.          |          |
| 3.          |          |
| 4.          |          |

\*Flight type: 1) Part I: International Commercial Air Transport – Aeroplanes; or

2) Part II: International General Aviation – Aeroplanes; or

3) Part III: International Operations - Helicopter

\*\* Signature by any member of the crew or other representative of the inspected operator does in no way imply acceptance of the listed findings but simply a confirmation that the aircraft has been inspected on the date and at the place indicated on this document.

- This report represents an indication of what was found on this occasion and must not be construed as a determination that the aircraft is fit for the intended flight.

- Data submitted in this report can be subject to changes upon entering into the centralised database.

## Appendix V - List of Specific Approvals Non-Commercial Operations / Specialised Operations

|                                                                                                                                                                                                                                      |                             |                                                                                     |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-------------------------------------------------------------------------------------|
| <b>NON-COMMERCIAL OPERATIONS SPECIFICATIONS</b><br><i>(subject to the conditions specified in the approval and contained in the operations manual or pilot's operating handbook))</i>                                                |                             |  |
| Issuing Authority Contact Details <sup>1</sup>                                                                                                                                                                                       |                             |                                                                                     |
| Telephone: +XXXX                                                                                                                                                                                                                     | Fax: + XXXX                 | E-mail: XXXX                                                                        |
| Specific Approvals No <sup>2</sup> : [XXX/XXX]<br>Operator Name: [Operator Name] doing business as [Operator trading name]<br>Date <sup>3</sup> : [XX/XX/XXXX] Signature:<br>Name: [XXXXXXXXXXXXX] Title: Director of Civil Aviation |                             |                                                                                     |
| Aircraft model and Registration Marks <sup>4</sup> : [Enter Aircraft Types and Registration]                                                                                                                                         |                             |                                                                                     |
| Type of Specialised Operations (SPO) if applicable <sup>5</sup> : Specify:                                                                                                                                                           |                             |                                                                                     |
| Specific Approvals <sup>6</sup>                                                                                                                                                                                                      | Specifications <sup>7</sup> | Remarks                                                                             |
|                                                                                                                                                                                                                                      |                             |                                                                                     |
|                                                                                                                                                                                                                                      |                             |                                                                                     |
|                                                                                                                                                                                                                                      |                             |                                                                                     |
|                                                                                                                                                                                                                                      |                             |                                                                                     |

- (1) Insertion of name and contact details.
- (2) Insertion of the associated number.
- (3) Issue date of the specific approvals (dd-mm-yyyy) and signature of the competent authority representative.
- (4) Insertion of the Commercial Aviation Safety Team (CAST)/ICAO designation of the aircraft make, model and series, or master series, if a series has been designated (e.g. Boeing-737-3K2 or Boeing-777-232). The CAST/ICAO taxonomy is available at: <http://www.intlaviationstandards.org> / The registration marks should be either listed in the List of Specific Approvals or in the operations manual. In the latter case the List of Specific Approvals shall refer to the related page in the operation manual.
- (5) Specify the type of operation, e.g., agriculture, construction, photography, surveying, observation and patrol, aerial advertisement.
- (6) List in this column any approved operations, e.g., Dangerous goods, LVO, RVSM, RNP, MNPS.
- (7) List in this column the most permissive criteria for each approval, e.g. the decision height and RVR minima for CAT II.

Form:

## Appendix VI - Authorisation of High Risk Commercial Specialised Operations

| <b>AUTHORISATION OF HIGH RISK COMMERCIAL SPECIALISED OPERATIONS</b>                                                                                                                                                       |                                                  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|
| Issuing Authority: <sup>1</sup>                                                                                                                                                                                           |                                                  |
| Authorisation no: <sup>2</sup>                                                                                                                                                                                            |                                                  |
| Operator Name: <sup>3</sup>                                                                                                                                                                                               |                                                  |
| Operator address: <sup>4</sup>                                                                                                                                                                                            |                                                  |
| Telephone: <sup>5</sup>                                                                                                                                                                                                   |                                                  |
| Fax:                                                                                                                                                                                                                      |                                                  |
| E-mail:                                                                                                                                                                                                                   |                                                  |
| Aircraft Model and Registration Marks: <sup>6</sup>                                                                                                                                                                       |                                                  |
| Authorised specialised operation: <sup>7</sup>                                                                                                                                                                            |                                                  |
| Authorised area or site of operation: <sup>8</sup>                                                                                                                                                                        |                                                  |
| Special limitations: <sup>9</sup>                                                                                                                                                                                         |                                                  |
| This is to confirm that ..... is authorised to perform high risk commercial specialised operation(s) in accordance with this authorisation, operator's Standard Operating Procedures and the Brunei Aviation Requirements |                                                  |
| Date of issue <sup>10</sup> :                                                                                                                                                                                             | Name and Signature <sup>11</sup> :<br><br>Title: |

### FORM NUMBER

1. Name and contact details of the competent authority
2. Insertion of associated authorisation number.
3. Insertion of the operator's registered name and the operator's trading name, if different. Insert "DbA" before the trading name (for "Doing business as").
4. Operator's principal place of business address.
5. Operator's principal place of business telephone and fax details, including the country code. E-mail to be provided if available.
6. Insertion of the Commercial Aviation Safety Team (CAST)/ICAO designation of the aircraft make, model and series, or master series, if a series has been designated (e.g. Boeing-737-3K2 or Boeing-777-232). The CAST/ICAO taxonomy is available at: <http://www.intlaviationstandards.org/H>.

The registration marks should be either listed in the List of Specific Approvals or in the operations manual. In the latter case the List of Specific Approvals shall refer to the related page in the operation manual.

7. Specify the type of operation, e.g., agriculture, construction, photography, surveying, observation and patrol, aerial advertisement.
8. Listing of geographical area(s) or site(s) of authorised operation (by geographical coordinates or flight information region or national or regional boundaries).
9. Listing of applicable special limitations (e.g. VFR only, Day only, etc.).
10. Issue date of the authorisation (dd-mm-yyyy).
11. Title, name and signature of the competent authority representative. In addition, an official stamp may be applied on the authorisation.